

## **Undergraduate Internship Description**

### **Agency Mission and Services**

The DeKalb County Youth Service Bureau, Inc. is a non-profit social service agency which assists DeKalb County youth to build healthy and responsible relationships with family, friends, and the community. Services include:

- ❖ Crisis Intervention with runaway & locked-out youth
- ❖ Drug/Alcohol Early Intervention: screening assessments and psychoeducation
- ❖ DeKalb County Youth Project/Anger Management Group
- ❖ Diversion
- ❖ Parent Education: Active Parenting of Teens
- ❖ Girls Empowerment Group
- ❖ Alternative to Suspension Program
- ❖ Advocacy

### **Distinguishing Features of the Internship**

- Title: Youth Service Bureau Intern
- The number of interns the agency will accept varies from year to year.
- Hours are flexible, but may extend to 8:00 pm some evenings depending on the type of experience the intern is looking for. If the intern is involved with the Crisis Intervention Program, 24/7 availability is needed on the days the intern is on-call.
- Attendance at staff meetings and Group Supervision is mandatory. If conflict exists, notification in advances is required.
- A car is not required, but is very helpful.
- Acceptance of interns is based on resume and at least one, possibly two interviews. References/background check are required.
- No stipend or salary is available for interns.
- Interns will gain a well-rounded, very valuable experience in social services.

### **Examples of Responsibilities/Learning Opportunities**

- ✓ Supervise youth in the Alternative to Suspension Program
- ✓ Observe and possibly assist with drug/alcohol & tobacco screening assessments, Youth Project/Anger Management screening assessments, Diversion preliminary conferences.
- ✓ Assist with Girls Group, Anger Management Group, and youth engaged in community service
- ✓ Observe and assist with drug/alcohol early intervention, anger management, girls' empowerment, and parenting groups.
- ✓ Shadow on-call crisis worker and observe crisis intervention cases
- ✓ Attend staff meetings
- ✓ Provide phone and office coverage
- ✓ Assist staff in researching issues related to clinical issues, program development, evidence-based practices, etc.
- ✓ Assist with special projects
- ✓ Attend inter-agency networking meetings (i.e., Youth providers, Networking for Families, Juvenile court services quarterly meetings) if schedule allows

### **Desirable Qualities**

Education: Persons majoring in FCNS, Sociology, Psychology, Criminology, Education, Public Health or similar major.  
Personality: Ability to adapt to a variety of situations while maintaining a professional demeanor, cares about youth and families, flexible, and works well with others.

**Contact Diana Hulst, Executive Director and Intern Coordinator at 815-748-2010 or [dhulst@dcybs.com](mailto:dhulst@dcybs.com) for more information.**