

Undergraduate Internship Description

Agency Mission and Services

The DeKalb County Youth Service Bureau, Inc. is a non-profit social service agency which assists DeKalb County youth to build healthy and responsible relationships with family, friends, and the community. Services include:

- ❖ Youth & Family Therapy
- ❖ Crisis Intervention with runaway & locked-out youth
- ❖ Drug/Alcohol/Tobacco Early Intervention: screening assessments and psychoeducation
- ❖ DeKalb County Youth Project/Anger Management Group
- ❖ Outreach and Community Engagement
- ❖ Parent Education: Active Parenting of Teens
- ❖ Unified Delinquency Intervention Services
- ❖ Girls Empowerment Group
- ❖ Alternative to Suspension Program
- ❖ School Collaboration through Therapeutic Groups
- ❖ Advocacy

Distinguishing Features of the Internship

- Title: Youth Service Bureau Intern
- The number of interns the agency will accept varies from year to year.
- Hours are flexible, but may extend to 8:00 pm some evenings depending on the type of experience the intern is looking for. If the intern is involved with the Crisis Intervention Program, 24/7 availability is needed on the days the intern is on-call.
- Attendance at staff meetings is mandatory. If conflict exists, notification in advances is required.
- A car is required.
- Acceptance of interns is based on resume and at least one interview. References/background check are required.
- No stipend or salary is available for interns.
- Interns will gain a well-rounded, very valuable experience in social services.

Examples of Responsibilities/Learning Opportunities

- ✓ Observe and possibly assist with counseling sessions, drug/alcohol & tobacco screening assessments, Youth Project/Anger Management screening assessments.
- ✓ Assist with Girls Group, Anger Management Group, and youth engaged in community services.
- ✓ Observe and assist with drug/alcohol early intervention, tobacco intervention, anger management, girls' empowerment, and parenting groups.
- ✓ Shadow on-call crisis worker and observe crisis intervention cases.
- ✓ Attend staff meetings.
- ✓ Provide phone and office coverage.
- ✓ Assist staff in researching issues related to clinical issues, program development, evidence-based practices, etc.
- ✓ Assist with research and/or implementation of information for grants, programs, social media posts, and group or individual activities.
- ✓ Assist and interact with youth and clients in individual and/or group activities and programs.
- ✓ Perform client check-ins, intakes, gathering of necessary additional information, and communications with clients when needed.
- ✓ Coordinate community mental health events and fundraisers.
- ✓ Assist with special projects.

Desirable Qualities

Education: Persons majoring in FCNS, Sociology, Psychology, Criminology, Education, Public Health or similar major.
Personality: Ability to adapt to a variety of situations while maintaining a professional demeanor, cares about youth and families, flexible, and works well with others. Any creativity, history with customer service, or social networking experience would be a plus, but not required.

Contact Jasmine Young, Associate Director at 815-748-2010 or jyoung@dcysb.com for more information.